

Minutes of Mudford Parish Council Meeting held on Tuesday 29th September 2026 at 19:00, Mudford Village Hall, BA21 5TE

Present – Councillors (Cllrs): Jo Dalton-Leggett (Chair), Robin Bowring, Peter Blackwood, Stephen Bartlett and John Snell.

Absent – Cllrs: Dave Brown and Phil Edgeworth.

In attendance: Petra Galloway – Parish Clerk/RFO and 5 members of the public.

19:00 – Meeting started.

26/240 To receive and consider apologies for absence and approve the reasons (LGA 1972 s 85(1)).

RESOLVED: Cllr Brown sent his apologies that he must leave the parish at the last minute, the council accepted his apologies and approved the reason.

Cllrs Bartlett and Edgeworth were absent.

26/241 To receive Declarations of Interests.

No declarations of interest were received.

26/242 To approve and sign as a correct record the minutes of the meeting held on 22nd September 2026 (LGA 1972 Sch 12, para 41(1)).

RESOLVED: The minutes were approved and signed as a true and accurate record of the meeting held.

26/243 To receive Public Comments.

No public comments were received.

19:04 - Cllr Bartlett arrived at the meeting and apologised for the late arrival.

26/244 To consider, agree and adopt the final Community Plan, incorporating feedback from the Community Survey and subsequent council discussions.

RESOLVED: The council considered, agreed and adopted the Community Plan.

26/245 To approve the payment of £3,900 (£3,250 + VAT) (part 2 payment) to Clout Ltd for the Community Survey and to confirm that the SALC Health and Wellbeing Grant (£5,000, received on 27.10.2025) and the Viridor Grant (£500, received on 16.02.2025) have now been fully spent on the two payments made to Clout Ltd.

RESOLVED: The council approved the payment of £3,900 (£3,250 + VAT) (part 2 payment) to Clout Ltd for the Community Survey and confirmed that the SALC Health and Wellbeing Grant (£5,000, received on 27.10.2025) and the Viridor Grant (£500, received on 16.02.2026) will be fully spent on the two payments made to Clout Ltd as of 30th September 2026.

26/246 To note the clerk will now submit the Grant monitoring form to SALC.

RESOLVED: The council noted the impending submission.

26/247 Survey Results and Publication

To receive and consider quotations for the production and printing of the newsletter containing the survey results; to determine whether the newsletter should be printed on A4 or folded A3; to consider distribution arrangements, including the role of the Community Plan Steering Group; to agree a maximum budget and funding source (Parish Projects budget or reserves); and, if appropriate, to delegate authority to the clerk to finalise the format, supplier and associated arrangements within the agreed budget.

RESOLVED: The council received and considered the quotations from Snell Print & Design and resolved that the newsletter shall be printed as an A4 document. The council agreed that the Community Plan Steering Group, the chair and the clerk will be responsible for distributing the newsletter. The council approved a maximum budget of £150 for the printing, to be allocated from the Parish Projects budget line, noting that this budget line may require future balancing from reserves if necessary. The clerk was delegated authority to approve the final version of the newsletter, finalise supplier arrangements and approve further distribution matters. The council noted the distribution will not start until mid-October.

26/248 To confirm the date of the next meeting – 29th October 2026 at 19:00 at Mudford Village Hall, BA21 5TE.

RESOLVED: The council confirmed the date.

19:24 – Meeting ended.